

Robert H. Hoke Post 272

Home Association

505 N. Mountain Road
Linglestown, PA 17112
(717) 545-6721
www.Post272.com



Bill Leaman, President
Tom Watsula, 1st Vice President
Richard Crumlich, 2nd Vice President
Lauren Volz, Secretary
Lee Rung, Treasurer

August 10, 2023

HOME ASSOCIATION MEMBERSHIP MEETING MINUTES

Call to Order: Meeting was called to order at 7:10 p.m. hours by President Bill Leaman

Members in Attendance: a quorum is present, see attached sign in sheet.

Minutes of the Past Month Home Association Meeting: Motion to waive reading the minutes since they are posted in the Canteen was made by Past Commander Greg S. and seconded by Cdr. Adrienne O.

Finance Report:

- The financial report is not ready due to the bookkeeper being out sick for the last two and a half weeks. James S. will email out the report by August 18 to the board.
- James S. will have a backup for the future.

Because the finance report was not available, there was no motion to accept the report

Staffing:

Membership:

- Social memberships total for 2024 so far is
- 13 applications – names and date applied:
 - Christopher Keefer – 7/12/23
 - Amy Bartholomew – 7/14/2023
 - Zachary Bogar – 7/14/23
 - Brittany Harman – 7/14/2023
 - Sarah Malesic – 7/19/2023
 - Richard Minor – 7/21/2023
 - Ron Brady - 7/24/2023
 - Kim Regets- 7/25/2023
 - Aimee Anderberry – 7/28/2023
 - Shawn Zeiber – 8/8/2023
 - Nicole Rozencrans – 8/8/2023
 - Joe Gilloway – 8/8/2023
 - Bonnie Barrick – 8/8/2023
- Michelle Z. made a motion to give John Trout an honorary paid up for life social membership since he does all our landscaping. Seconded by Past Cdr. Greg S. Motion Carried.
- New members will be voted on during the general membership meeting at 7pm.

Old Business:

- **RAMP certification-** all required employees are up to date with the certification and their certificates are in their personnel file.
 - o 5 are coming up for renewal and James S. is in the process of getting the code so the Home Association will be paying for the renewal.
- **SafeServe Certification-** all required employees are up to date with this certification and their certificates are in their personnel file.
- **Kertz-** there was an issue with \$14,000 of invoices from Jan to April missing. They were found in a drawer in an office and the debt has been paid.
- **James S.** was able to negotiate a new price with the electric company. We are now paying 9 cents/kwh, 2 cents less than the previous contract. This price is locked in for the next 5 years.
- **Quickbooks** and the POS are backed up on an external hard drive and the small games of chance are backed up on thumb drives. This happens weekly and are kept with James S. in case there is a fire, and all records are lost. This is a LCB directive.
- **The computer system** will be updated Monday 7/17 with 5 new terminals being installed. The 2nd update will happen on a separate Sunday evening. Wi-Fi routers will be included in this.
- **The small games of chance license** is due in August. James S. has begun the process for renewal for this.

There is a motion on the floor for the PA House of Representatives to increase the cap for the small games of chance from \$35,000 to \$45,000. We have come close to the cap with \$31,000 recently.
- **Trustee Richard Crumlich** made a motion to hire Jeremy Carl as a bar back at \$15/hour instead of \$10. Jeremy will only be working 15 hours a week max. The motion was seconded by Trustee Larry O. Motion Carried.
- **President Rod** presented a document of what was accomplished during his tenure as President of the Home Association and Commander of Post 272. Cdr. Ken Stambaugh presented his thanks and congratulations to President Rod.

New Business:

- A moment of silence was held for Tom Watsula, the 1st Vice President, who carried away August 5, 2023.
- With the passing of 1st Vice Tom, President Bill offered 2nd Vice Richard C. the 1st Vice position and he offered.
- 2 nominees were made for 2nd Vice, Trustee Mark C. and Legionnaire John G. After they left the room a vote was held and Trustee Mark C. was voted as the new 2nd Vice.
- President Bill offered John C. to be trustee and he accepted.
- Michelle Z. brought up calling the post and the options are not up-to-date. James S. is going to update the options. The manual for this is in the office.
- Michelle Z. also brought up that the bartenders are turning the ringer volume all the way off in the bar. They will be reminded to not turn the volume all the way down.
- It was brought up by Marilyn, the ALA membership chair, that some of the staff are charging members for renewals but not having them fill out the renewal form.
 - o It was discussed to see if an alert can be made with POS system for when selecting a membership, that an alert pop up to remind about having the person fill out the renewal form.
 - o It was also discussed about having the person's name be on the receipt slip in case the form is missed.
- Cdr. Adrienne made a motion for a reminder to be given to all the employees if they are processing a membership renewal to make sure the person is also filling out the renewal form.
- A food safety inspection was done by the PA Department of Agriculture. We passed the inspection.
- A fake \$20 bill was caught by James S. when it was going through the bill counter. Pens to check bills were placed at all POS systems to check bills before being put in the drawers.
- The two potential contracts for cleaning the Post.
 - o Kimmel, whom we currently have a contract with
 - \$3498 to include the deck which was not on the last contract.
 - \$55 for the banquet hall as needed.
 - o Clean Team
 - \$3498/month
 - \$108 for the banquet hall as needed.
 - o A motion was made by Past Cdr. Greg S. to accept the contract with Kimmel's, seconded by Legionnaire Chris W. The motion carried.

- A motion was made by 1st Vice Richard C. for the patio to be made alcohol free, seconded by Past Cdr. Greg S. Motion carried. Signs will be placed on the doors leading to the S. Mountain Road exit stating "No alcohol beyond this point".
- It was brought up by Past Cdr. Greg S. about various doors in the post needing the latches fixed. This is being addressed by James S.
- It was brought up by Secretary Lauren V. about minors walking through the canteen which is a violation of the PA Clean Air Act. Michelle Z. made a motion for signs to be placed at all canteen entrances saying "No one under the age of 18 past this point" Seconded by Past Cdr. Greg S. Motion carried

Adjournment:

A motion was made by Past Cdr Greg S. to adjourn the meeting at 8:05p.m. It was seconded by Secretary Michelle Z. Motion carried.

Submitted by:
Lauren Volz
Secretary