

Robert H. Hoke Post 272 Home Association

505 N. Mountain Road
Linglestown, PA 17112
(717) 545-6721
www.Post272.com



Bill Leaman, President
Richard Crumlich,, 1st Vice President
Mark Cobb, 2nd Vice President
Lauren Volz, Secretary
Lee Rung, Treasurer

September 14, 2023

HOME ASSOCIATION BOARD AGENDA

Call to Order: Meeting was called to order at 1801 by President Bill Leaman.

Members in Attendance: a quorum is present, see attached sign in sheet.

Minutes of the Past Month Home Association Meeting: Motion to waive reading the minutes since they are posted in the Canteen was made by Treasurer Lee Rung and seconded by John Gutshall, Trustee.

Finance Report:

Quickbooks was installed August 24th. The books were being migrated to Quickbooks online which is why we didn't have the financial reports on August 18th.

- Financial Reports:
 - \$1500 penalty from First National for every deposit over \$25,000/month for each account.
 - James met with the bank and they will be refunding that money.
 - The P&L statements are not completely correct due to the migration.
 - The books are 6 weeks behind.
 - Not everything is coded correctly, which is causing an issue. However, the accountant, Scott S., is coming in on Fridays and assisting the office staff with getting that straightened out.
 - James said they should be getting the checks cut for donations tomorrow, 9/15/2023 to have ready for the Legion Meeting Tuesday 9/19/2023.
- No motion was made to accept the finance report due to it not being accurate.

Staffing:

August 22nd, a meeting was scheduled with Missy, Joanna, and Renee were asked to come in. None of them showed.

No one is putting their schedule on the board; they are showing up whenever they want to. Only the beginning of September was put in.

James and Bill will be meeting with Karen Shugar, to be a second data entry/bookkeeper to assist Joanna. She will be offered starting at \$15/hr.

Line cook quit.

Membership:

- Social memberships total for 2024 so far is 40
- 11 applications – names and date applied:
 - Kary Gillette – 8/12/2023
 - Hayly Beckwith – 8/12/2023
 - Robert Pierce Jr – 8/15/2023
 - Kurt Zitsch – 8/16/2023
 - Sean Rosler – 8/16/2023

- Marshall Fisher – 8/16/2023
- Michael Frey – 9/10/2023
- Nikki Frey – 9/10/2023
- Craig Schopfer – 9/11/2023
- Christopher Pia – 9/13/2023
- Nick Starsink – 9/13/2023
- New members will be voted on during the general membership meeting at 7pm.

Old Business:

- A moment of silence was held for Tom Watsula, the 1st Vice President, who carried away August 5, 2023.
- A motion was made by 2nd Vice Richard C. for No smoking signs for the vestibule for the entrance off Mountain Road as well as no alcohol beyond this point for the steps outside Mountain Road. This was seconded by Past Cdr. Greg S. The motioned carried.
- A fake \$20 bill was caught by James S. when it was going through the bill counter. Pens to check bills were placed at all POS systems to check bills before being put in the drawers.
- The food safety inspection was done by the Pennsylvania Dept of Agriculture and except for a few minor areas, we passed the inspection. Pictures wer sent
- A motion was made by Past Cdr. Greg S. to amend the House Rule of Post 272 to add verbiage defining the Days and times of non-smoking BINGO to alleviate confusion and misinterpretation of the days and times of non-smoking BINGO as discussed, voted upon, and approved at several Home Association meetings over the past 5 years. To read:
 - Non-Smoking BINGO shall be held at Post 272 on the 2nd and 4th Tuesday of each month. The hours of Non-Smoking BINGO shall be from 6:00p.m. until 10:00p.m. Bartenders shall put the ashtrays at 6:00p.m. and replace the ashtrays at 10:00p.m. Patrons will be notified of pending non-smoking events. Any BINGO session can be cancelled at any time at the request of the Post Commander of Home Association President.
 - The motion was seconded by Secretary Lauren V. The motion carried.
- A motion was made by Past Cdr. Greg S. to extend to probation for James S. another 60 days. It was seconded by Trustee Mark C. The motion carried.
- James S. brought to the board two potential contracts for cleaning the Post.
 - Kimmel, whom we currently have a contract with
 - \$3498 to include the deck which was not on the last contract.
 - \$55 for the banquet hall as needed.
 - Clean Team
 - \$3498/month
 - \$108 for the banquet hall as needed.
 - A motion was made by Past Cdr. Greg S. to accept the contract with Kimmel's, seconded by Cdr. Adrienne. The motion carried.

New Business:

Sprinkler tank in the basement is leaking. Linglestown Fire and Colonial Park Fire company were called. Goodall pools and Valley Pools called to see if they can do a fiberglass patch.

Secretary Lauren V. made a motion to ban any vaping and e-cigarettes in the post. Seconded by Treasurer Lee R. Motion passed.

2nd Vice Mark brought up people carrying their drinks to and from the banquet hall. This will be addressed by Manager James.

Cdr. Adrienne discussed frosted lettering for the doors in regards to no drinks beyond this point. Manager James will take care of this.

Surplus in Lottery account – PA Lottery was asked by Manager James to come in and do an audit. We had a surplus of \$1860, which was added to our lottery account.

There were 3 winners in the last 2 weeks for daily books with a surplus of \$2,400.

Kathleen Katana had her appeal meeting prior to the board meeting. It was voted to uphold the expulsion.

Adjournment:

Motion by Trustee John, seconded by Past Commander Greg S. Motion carried.

Submitted by:
Lauren Volz
Secretary